

Assignment name: Reconnaissance survey for establishing child friendly court within the existing court building located in five district i.e., Chittagong, Mymensingh, Sulhet, Khulna & Jessore.	Country: Bangladesh. Location within country: Chittagong, Mymensingh, Sulhet, Khulna & Jessore
Name of Client: UNICEF	Address: BSL Office Complex, 1 Minto Road, Dhaka 1000, Bangladesh.
Duration of assignment (months): 4 Start date (month/year): July 2017 Completion date (month/year): November 2017	Total No of staff-months of the assignment: 160
Approx. value of the contract (in current USD):	
Name of associated Contractors, if any:	No of professional staff-months provided by associated Contractors:
Name of associated Contractors, if any:	Name of senior professional staff of your firm involved and functions performed (indicate most significant profiles such as Project Director/Coordinator, Team Leader etc): Dr. Monjur Hossain, Md. Aminur Rahman, Md. Zahidul Islam
Narrative description of Project: Traditional courts of law are not created with an eye for the special developmental needs of children. The courtroom environment is intimidating and mostly unfriendly to a child who is required to testify as an attend to take part in the hearing. The purpose of this project was to reconnaissance survey for establishing child friendly court within the existing court building in five districts	
Description of actual services provided by your staff within the assignment: <ul style="list-style-type: none"> ➤ Carrying out of any or all of the duties of the project in accordance with the responsibilities and authorities that may be delegated by UNICEF ➤ Monitor the construction progress to ensure it is proceeding in accordance with the approved design, methodology and work program. ➤ Preparing of construction work sequences according to the volume of work and priority basis. ➤ Ensure material quality as well as the quality of work ➤ Check the contractor BOQ with the approved contract documents. ➤ Monitor contractor presence and performance in the sites. ➤ Ensure project documentation is kept, updated, properly filed, enabling real time tracking of construction progress. ➤ Monitoring appropriate safety measures are taken on site to minimize the risk of accident to the workers and the public. 	